

Yearly Status Report - 2019-2020

Part A			
Data of the Institution			
1. Name of the Institution	CITIZEN WELFARE EDUCATION SOCIETY'S DR.MANZOOR HASAN AYYUBI COLLEGE OF EDUCATION		
Name of the head of the Institution	Dr. Ansari Shahid Lateef Mohd Iqbal		
Designation	Principal		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	02554230348		
Mobile no.	9273210688		
Registered Email	dmhacollege@yahoo.com		
Alternate Email	ayyubijaveed@gmail.com		
Address	Sr.No.224 , Plot.No.124 , Gruwar Ward ,Islamnagar, Malegaon.		
City/Town	Malegaon		
State/UT	Maharashtra		

Pincode			423203		
2. Institutional Status					
Affiliated / Constituer	nt		Affiliated		
Type of Institution			Co-education		
Location			Urban		
Financial Status			Self finance	d	
Name of the IQAC co	o-ordinator/Directo	r	Waghmare Var	un Harishchandra	
Phone no/Alternate F	Phone no/Alternate Phone no.		02554230348		
Mobile no.		9028467850			
Registered Email		hamdam15890@gmail.com			
Alternate Email	Alternate Email		hamdam1589@rediffmail.com		
3. Website Address	3				
Web-link of the AQAR: (Previous Academic Year)		emic Year)	<pre>_http://www.citizencomplex.com/bed_co llege/naac-2023/AQAR%20SUBMITTED%20REPO RT%202018-19.pdf</pre>		
4. Whether Academ the year	nic Calendar pre	pared during	Yes		
if yes,whether it is uploaded in the institutional website: Weblink:		_	itizencomplex.com/bed_colle /Acadmic%20Calender%202019-		
5. Accrediation Det	ails				
Cycle	Grade	CGPA	Year of	Validity	

l	Cycle	Grade	CGPA	Year of	Vali	dity
				Accrediation	Period From	Period To
	1	B+	80	2004	16-Feb-2004	15-Feb-2009

6. Date of Establishment of IQAC 09-Jul-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture				
Item /Title of the quality initiative by IQAC Date & Duration Number of participants/ beneficiarie				
Significance of research in the field of education	10-Sep-2019 01	30		
Professional Ethics	14-Oct-2019 01	30		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
No Data Entered/Not Applicable!!!					
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Workshop on Programme Outcomes (POs) and Course Outcomes (Cos) was organized and Internal Evaluation Manual for Teacher Educators was developed. • Inservice Teacher Training Programme for School teachers on new leadership skills was organized and Extension activities were organized. • Workshop on 'How to write Research proposal' was organized for Ph. D., M. Phil. and M.Ed. Students • Gender Awareness Programme on the theme of equality for B. Ed. Students was organized from 4 to 8 February 2019 • E content Flexible Approach of learning was developed by our teacher and implemented.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes		
Development of Econtent by teachers	E contentFlexible Approach of learning was developed by our teacher and implemented		
Planning of Academic activities and Development of Academic Calendar	Academic calendar was framed		
Workshop on Programme Significance of research in the field of education	Workshop on Significance of research in the field of education motivated the students		
Design and development of the Internal Evaluation Manual for Teacher Educators	Internal Evaluation Manual for Teacher Educators was developed.		
Organize In-service Teacher Training Programme for School teachers to make them aware about new trends in Education 11August2019	In-service Teacher Training Programme for School teachers on New trends in Education was organized on 11August2019		
Organize of extension activities with local school	Extension activities were organized with sardar high school		
Organize workshop for B.ED and M.Ed. Students	Workshop on '\Professional Ethics for B.ED and M.Ed. Students		
Organize Gender Awareness Programme for B. Ed. Students	Gender Awareness Programme for B. Ed. Students was organized from 5 to 10February 2019		
Orientation to First Year Students(2019-2020)	First Year Students (2019-2020) were oriented regarding teaching Profession, The capacity and standard of the College in the formation of Quality Teachers and Syllabus		
Placement Training	B. Ed students got trained in interview skills and students appointed as graduate teachers and post graduate teachers in various schools through campus interview.		
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2022
Date of Submission	29-Dec-2022
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System MIS Encourages the management to highly accurate data, in structured easily accessible formats. It empowers transparency across activities processes. It help in coordination, control, analysis, and visualization of information in an organization .The bigger the institution, the greater the volume of institutional data, which makes it challenging to manage on paper or even with excel files.Management Information System (MIS System) can help institutions to propel their progress in the right direction. Education Management Information System (EMIS) is a system that monitors the performance of education programs offered by the institute and manages the distribution and allocation of educational resources. It manages, plans, and strategize to implement work processes to execute the education system smoothly. Of course, in the field of education, education MIS has specific roles to help an educational institution grow. Every year the institute makes MIS and upload it on government website where we mentioned Staffing information General details of the Institute, • Details Of Courses Conducted in The Institution. • Total Approved Seats Designation Wise Details Of Approved Seats Subject Wise. • Details report of enrolling students in higher education. • Enrollment in Different Course. • Details Of The Minority Students • Enrollment Details Of The Physically Handicapped Students Enrollment • Details Of Scholarship Availability of Physical Education Facilities • Details Of Library • Details of Physically Handicapped Students And Expenditure Thereon • Details Of Examination Results • Expenditure Status
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CRITERION I – CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 DMHA College of Education is currently having the following mechanism for an effective delivery of curriculum.. after re-opening of the college. IQAC prepares calendar of events for the entire academic year. Accordingly, A Plan of action and its Implementation take place under the supervision of the head of the Institution. The college follows the guidelines laid down by the Savitribai Phule Pune University Pune for effective delivery of curriculum. All faculty members actively involve and putting maximum efforts to prepare years plan of 180days of teaching in an academic year. The college Staff put in extra effort to conduct extra classes (if needs be) to complete the course syllabus and also give the guidelines about the nature of examination. The academic year starts principal conduct meeting with IQAC and other staff members to prepares year plan of events for the entire academic year. Accordingly, a year plan Implementation process take place under the supervision of the head of the Institution. On the 1st day of the college a staff meeting was held and detailed discussion regarding the effective implementation of the curriculum and co-curricular activities effectively. Various committees were formed to carry various responsibilities. Course in charge professor conduct the meeting of concerned professors who are involved in course teaching and distribute the portion of syllabus along with practical and activity work. Course in charge maintained the records of activities and practical work. Professors are engaged to participate and give theory contribution in syllabus framing work, module preparation in workshops seminar organized by university and other educational institution. For enrichment the quality of course, all faculty prepare course material in the form of notes PPT, Blog, web resources and share it with students for additional learning. Method in-charge professors arrange book show related to school subject for students to make them aware about offline resources available in library. All the academic activities are monitored under the headship of principal and IQAC coordinator. The IQAC conduct time to time meeting regarding the curriculum. Our professors keep eyes on pune university They notify time to time regarding curriculum framing and suggest changes if any. Faculty giving contribution in curriculum planning in the form of preparation of curriculum, preparation of framework of syllabus, content development and writing, selection of elective subjects, open courses, mode of transaction for curriculum implementation. Faculty are using various mode of transaction for curriculum implementation. such as 1. Chalk and talk method 2. PPT- 3. ICT-enabled teaching-learning method. 4. Use of scientific models and charts for effective lecture delivery. 5. Dictation of class notes by teachers. 6. Conduct of Periodical internal examinations. 7. Group discussion in the class room. 8. Seminars by the student related to curriculum. 9. Paper presentation by the students. 10. Science student are provided adequate facilities for their practice classes. 11. Field work/project work/ visits and educations tour are conducted regularly 12. The institution collects feedback by the students at the end of every semester

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
00	00	03/06/2019	00	00	00

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course Programme Specialization		Dates of Introduction		
Nill	00	13/07/2019		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	00	15/07/2019

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled			
00	27/05/2019	0			
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships			
BEd	Internship	60			
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback Obtained Feedbacks obtained from the student, teachers, parents, and alumni on various issues by providing and collecting formats to know the actual facts about the overall functioning of the college and also seeking the suggestions. The college has alumni association and time to time we invite them. No one knows the college better than them. College took feedback from them. They discussed with Hon. principal. Accordingly, actions were taken as for the requirement for example separate staff was appointed for cleaning purposes and renovation of main building, new books in library etc. Students' feedbacks are also taken by the college for better functioning and teaching learning process, punctuality, communication skills, approach towards the students,

sharing of innovative ideas, etc. Parents feedback is taken about the learning environment in the college as well as imparting value-based education. On the bases of the suggestions made by the parents, the same value-added courses are introduced by the college

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed Genearl	50	60	50
MEd	M.Ed General	50	5	2
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2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	institution	Number of teachers teaching both UG and PG courses
			courses	courses	
2019	50	4	7	4	0

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	17	9	3	1	12

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced from 2013-2014, for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is- 1. To enhance teacher-student relationship 2. To enhance students academic performance and attendance. 3. To minimize students dropout ratio. 4. To monitor the students regularity and discipline. 5. To enable the parents to know about the performance of the students The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also accounting to their core subjects. They are divided into groups of 15-20 students. Mentors maintain and update the mentoring format after collecting all necessary information Mentors are expected to offer guidance and counselling as and when they required. It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counselling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. At least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Though. the system has only been implemented in the last few years, significant improvement int he teacherstudent relationship is observed. This system has been useful in identifying slow and advanced learner ad through a careful examination of each mentors reports the college has organized Remedial Classes in identified

topics. HOD will meet all mentors of his/her department at least once in a month to review paper implementation of system. Advice mentors wherever necessary. Type of mentoring done in our institution are - Regarding professional goals, selection of career and higher 1. Professional Guidance education. 2. Career Advancements Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific - Regarding attendance and performance in present semester and overall performance in the previous semester. 4. Lab Specific Regarding Dos and Don'ts in the lab. Outcomes of the system a) The attendance percentage of the students has increase to greater extend b) The number of detainment of students has decrease consistently. c) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
52	11	1:5

2.4 - Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
4	4	0	4	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies		
2019	00	Assistant Professor	00		
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2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination		
BEd	00	2019	15/06/2019	15/07/2020		
MEd	00	2019	15/06/2019	15/07/2020		
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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College affiliated by Savitribai Phule Pune University and follows examination pattern of university. the college focuses on continuous internal evaluation (CIE)system prescribed by affiliating University: The college strictly and transparently maintain evaluation process. To attain Continuous Internal Evaluation, we design activities like Seminar, Quiz, MCQ test, Written Examination, Report writing, Visits, Power Point Presentation, Concept map development, poster presentation, Practical prescribed in the syllabus. There are seven Internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar. Each student's every internal activity is checked and verified by internal evaluation committee at institution level. The institute has reformed

the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the Institutions. As per the guidelines, the following reforms have been carried out effectively conducting CIE: • Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination • Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge level using revised Bloom's taxonomy • Scrutiny of the prepared question paper is carried out by HOD/ Subject expert to ensure quality of the Question paper. • Monitoring the attendance of the students for the Examination. • Internal Assessment has to be carried out within the stipulated time. • After completion of the internal examination, the faculty evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination branch and marks are displayed on the notice board. • Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, HOD and Principal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Savitribai Phule University declares the tentative dates of commencement of the academic schedule and conclusion academic whole activities as well as the list of holidays for the affiliated colleges Institution prepared a calendar as per the scheduled to implement to accomplish successfully the curriculum extracurricular and co-curricular activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days. Short and long holidays, National public holidays, admission process, semester university examination days of semester, tentative e practical wise teaching plans, Tentative examination days ,allocation of internal assessment work i.e. seminar activity, project assignment, theory assignment, class tests, practical assignment, submission of internal assessment work, ICT lectures, guest lectures, celebration of National Science day, celebration of various birth and death anniversary, celebration of week like wild life, sampling plantation etc. and special days. Departmental Unit tests, educational tour departmental stock verification, various literacy days, awareness p programmers and rallies, organizing workshop/seminar activity are planned month wise and makes implementation on it. Besides this institute arrange some curricular and co curricular activities casually as per the guidelines suggested by the state government of Maharashtra time to time. Institute tries to run all the activities as per the academic calendar but sometime due to circumstances some event scheduled get changed.

2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.citizencomplex.com/bed_college/naac-2023/2.6%20Learning%20Outcomes%201.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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B.Ed	BEd	Education	45	44	99.00		
M.Ed	MEd	Education	8	7	99.00		
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2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.citizencomplex.com/bed_college/naac-2023/Students%20satisfactory% 20se.2019-20.PDF

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year		
Any Other (Specify)	00	NIL	0	0		
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3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date	
00	00	08/06/2019	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category			
00 00		00 22/04/2019		00			
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement		
00	00	00 00		00	15/05/2019		
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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)
			urry)

National	00	0	00			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication		
00	0		
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation		
00	00	00	2019	0	00	0		
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication		
00	00	00	2019	0	0	00		
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	0	0	0	0
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3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities			
Tree Plantation	MMC	5	10			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited		
00	00	00	0		
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the	scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Malar Awaren	-	MMC	Rally/ Awareness	3	30
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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration		
00	00	00	00		
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant	
No Data Entered/Not Applicable !!! View File						

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

	Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs		
	00	12/06/2019	00	0		
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development		
20000	150000		

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added		
Campus Area	Existing		
Class rooms	Existing		
Laboratories	Existing		
Seminar Halls	Existing		
Seminar halls with ICT facilities	Existing		
Classrooms with Wi-Fi OR LAN	Existing		
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4.2 - Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NA	Partially	NA	2023

4.2.2 - Library Services

Library Service Type	Exis	ting	Newly	Added	Tot	tal
Text Books	4318	268000	Nill	Nill	4318	268000
Journals	25	3700	Nill	Nill	25	3700
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & Earning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content		
00	00	00	15/07/2019		
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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	15	1	2	0	1	1	2	100	0
Added	0	0	0	0	0	0	0	0	0
Total	15	1	2	0	1	1	2	100	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	00

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
20000	150000	100000	50000

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has fair infrastructure for quality teaching -learning. It has been maintaining and upgrading time to time to retain and enhance its quality to serve the community and nation. The infrastructure is not only attractive but also uses for maximum benefit for the students. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, computer, classroom etc. in the institute. Classrooms: The classrooms are very huge with sufficient ventilation and light they can accommodate at least hundred students and are also utilized for various seminars workshops, day celebrations, and lecture series. LCD projectors are permanently installed in the classroom to facilitate active learning. Laboratory: the institution is equipped with the language laboratory, science laboratory and other special rooms such as the computer room and the educational technology room Each laboratory has one teacher as lab incharge, a Lab Assistant and attendant. Lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipment from time to time to cope with change in the syllabus. Library: Librarian with supporting staff has been appointed to maintain central library. They focus on the availability and utilization of instructional material in teaching and learning process. At end of the Academic year stock verification is done.

http://www.citizencomplex.com

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees		
Financial Support from institution	00	0	0		
Financial Support from Other Sources					
a) National	00	0	0		
b)International	00	0	0		
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved		
Soft Skill Development	Nill	20	00		
<u>View File</u>					

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	00	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 - Student Progression

5.2.1 – Details of campus placement during the year

	On campus			Off campus	
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	0	0
<u>View File</u>					

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	B.Ed.	Education	MSG COLLEGE	M.A/ MS.C
<u>View File</u>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	
Any Other	0	
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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants		
Gazal Competition	COLLEGE	20		
Essay Writing Competiotion	COLLEGE	20		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	00	National	Nill	Nill	00	00
			<u>View File</u>			

5.3.2 – Activity of Student Council & Expresentation of students on academic & Expresentative bodies/committees of the institution (maximum 500 words)

Successfully forms the students representative council every year and used democratic method to elect representatives' council for the college. This helps to inculcate the democratic values can be among the student. The students cast their vote to select a group that can represent their thoughts and voice to the institute The college development committee members cast their vote to select the IQAC, thus smooth running of execution takes place.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution adopts decentralization and participative management by the formation of various departments and committees for enhancing the quality of education in the college. The institution strongly believes in the decentralization of tasks, we are recognizing the abilities of the faculty and maintaining transparency. The following administration structure is maintained in order to practice decentralized administration. The overall in charge of the institution is the management. The principal observers the day-to-day functioning of the institution by planning activities forming various committees. Given responsibilities to the in charges, coordinating and students administrating the prto achieve Progress and implementation of the assigned tasks etc. Maintaining accounts of all, to look after all expenditures and planning the budget are also a part of the principal's responsibility. one of the big tasks is the annual audit report is accomplished by the principal with the help of the office staff. Human resources are distributed into three categories i, e. teaching, non teaching and students. While managing these resources, on the basis of interest is duty is allotted. The faculty is responsible for the academic functioning of the college by planning the schedule as well as designing the details of the course. Tremendous efforts are put in by the faculty to ensure high quality education and efficiency. The Decentralization and participative management are practiced by the forming various Departments. The micro teaching program conducts in the college is carried out smoothly by dividing the students in smaller groups with one professor in charge for the particular groups. This method of decentralization helps in giving these students and faculty the opportunity to maintain the highest level of quality. For practice lessons the students are clubbed into small groups with a professor in charge and the Professors are given the Liability to select the school of their choice. The professor in charge then observes the students' lessons in that school. The limited number of students in the single group makes the process of observation and evaluation of every

student effective and personalized. The internship program is also conducted in a similar decentralized way. Besides different groups are created for social service, cell diaries intel practical etc. where the groups have the flexibility to select the method of functioning to achieve the goal. The smooth and flawless functioning of every single aspect of the institution finds its roots in the well organized and decentralized structure.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution follows the prescribed Curricula of the Savitribai Phule Pune University for B.Ed and M.Ed courses. The faculty activity involved for curriculum framing process of the university for B.Ed M.Ed Syllabus. The College tries to adopt implement a maximum number of contents from the curriculum for fulfilling the aims and objectives of the prescribed curriculum for the above-said courses. The college trying to implement and conduct various activates based on the syllabus.
Teaching and Learning	To facilitate better teaching and learning the following was organized Under the special guidance schemes special Lectures on models of teaching, Team teaching, Technology based teaching, Simulation lessons, Integrated lessons were organized. For quality improvement in teaching and learning, Seminars, Power point presentations, poster presentation was used. Use of advanced pedagogy like cooperative learning, Role plays, blended learning flipped classroom were used. Training students for integration of ICT in their lesson planning was also executed. The students having difficulties in understanding and learning were taught with the help of remedial teaching for the better understanding of these students faculty guided these students.
Examination and Evaluation	College conducts an orientation lecture for Every activity Continuous Comprehensive Evaluation (CCE) of students in all academic and co- curricular activities. Orientation lectures was organized before examination on how to write and presenting examination, orientation was given on examination pattern and

marking scheme as well. According to the guidelines of the university use of alternative evaluation tools like assignments, seminars, tutorials and projects has been given. Continuous evaluation of the students by monitoring their regularity, punctuality attitude and commitment towards their work. To enhance the quality of evaluation at university level. Our institute took initiative and developed keys manual for all subjects and all all-B.Ed. courses for internal work. For all evaluation work no malpractices are entertained strict action is taken against the students who found in malpractices. For maintaining the transparency, the result of the internal examination was displayed on the notice board sufficient time is given to the students to ask their quarries. If any discrepancy is found then it is resolved. Evaluation in the form of formative and summative evaluation peer evaluation, teacher evaluation, expert evaluation was done.

Research and Development

For promoting the research activity, the college has a Research department headed by a research Co-Ordinator College is running M.Ed.B.ED Courses and submition of sample research proposal is compulsory for all students, . B.Ed., M.Ed. Students are encouraged to write present the research papers Various state, National and International Conferences, Seminars Workshops. Research promotional activities such as Data Analysis, Review of Related literature tool development with the help of poster presentation and seminars. Proposal Presentation for future

Library, ICT and Physical Infrastructure / Instrumentation

• Separate Librarian is appointed in the library and charge has been given to him • One Teaching Faculty Member is appointed as Library committee Head. • Librarian, Library Committee In charge and Principal decides the policies and act upon it. • This year the libraryhaspurchased157booksofRs.33948/-• The library has a separate reference section. • All the Thesis Dissertation were kept properly. Students of M.Ed, b.ed to take benefit from the reference section. • ary.•Separate Register are maintained for issuing the books • SLIM

	Software is Used for the smooth functioning in the library. •CCTV Camera was Purchased •New Xerox machine was purchased for the office. •College main building, Library Building and Method Lab wing was renovated.
Human Resource Management	• Provided Opportunity for the faculty to complete refresher courses and short-term courses. • Motivated the faculty to attend seminars and conferences • Encouraging Faculty to Undertake Quality Improvement Programmes.•Providing appreciation for good work and felicitating faculty for enhancing knowledge • For staff recruitment advertisement is given interviews were conducted by mother institution. • Preferences are given to those who are having good communications kills, Computer skills, Life skills etc.
Industry Interaction / Collaboration	• Collaboration was done with practicing schools like sardar high school, Malegaon Jr College • Collaboration with Adinath English medium school for job placement for Student. • Collaboration with, Jamhoor college was done for M.Ed Internship Programe. • The Institute has collaborated with the Practicing school to Complete the Teaching training programme. We have collaboration with more than 8 schoolsteachers education colleges and Department of Education and Extension activities mentioned by Savitribai Phule Pune University
Admission of Students	Strategy Type Details Curriculum Development The Institution follows the prescribed Curricula of the Savitribai Phule Pune University for B.Ed and M.Ed courses. The faculty activitly involved for curriculum framing process of the university for B.Ed M.Ed Syllabus. The College tries to adopt implement a maximum number of contents from the curriculum for fulfilling the aims and objectives of the prescribed curriculum for the above-said courses. The college trying to implement and conduct various activates based on the syllabus. Teaching learning To facilitate better teaching and learning The following was organised Under the special guidance schemes special Lectures on models of teaching, Team teaching, Technology based teaching, Simulation lessons, Integrated lessons were organised. For

quality improvement in teaching and learning, Seminars, Power point presentations, poster presentation was used. Use of advanced pedagogy like cooperative learning, Role plays, blended learning flipped classroom were used. Training students for integration of ICT in their lesson planning was also executed. The Students having difficulties in understanding and learning were taught with the help of remedial teaching for the better understanding of these students faculty guided these students. Examination Evaluation College conducts an orientation lectures for Every activity Continuous Comprehensive Evaluation(CCE) of students in all academic and co-curricular activities. Orientation lectures was organised before examination on how to write and presenting examination, orientation was given on examination pattern and marking scheme as well. According to the guidelines of the university use of alternative evaluation tools like assignments, seminars, tutorials and projects has been given. Continuouseval uationofthestudentsbymonitoringtheirreg ularity, punctuality attitude and commitment towards their work. To enhance the quality of evaluation at university level. Our institute took initiative and developed keys manual for all subjects and all all B.Ed. courses for internal work. For all evaluation work no malpractices are entertained...

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	• Admission process is undertaken on the basis of given criteria of unipune • What's app group is created to guide the students regarding the admission process. • Online document verification is done. •College has done the college Registration on DTE Online portal •Office solve the queries of students online offline
Examination	• Examination forms are being filled and submitted on the University websitefor both F.Y. and S.Y.B.Ed students. •Same procedure is followed for the F.Y. and S.Y.M.Ed students. • Internal assessment marks of F.Y. and S.Y.B.Ed and F.Y. and S.Y.M.Ed were

	submitted online on the University Website.of Pune
Administration	• The office uses Computers for almost all of its functions. • (300 MBPS) B.S.N.L. Broadband is used. • The library has done its Automation and uses SLIM Software. • Trial Balance is maintained by the office. • Separate Mobile Phone is Purchased for communication with the students. • AISHE i.e. All India Survey of Higher Education Which in under the H.R.DMinistry New Delhi (Data of a student, Teachers, Academic progress, details of Teaching and Non- Teaching staff and accounts all this data is to be updated every year (URL-http://aishe.nic.in) • College profile uploaded on the NCTEWebsite. • HTE SevarthPranali which is under the control of the Ministry of Finance, Government of Maharashtra for disbursal of regular salary grants to Colleges. Regular Salary is uploaded every month.
Finance and Accounts	• The office uses Tally ERP-9.0 for maintaining Finanace accounts. • Students can pay their fees through UPINEFT. • College accounts are synchronized with parent institution and daily update is provided to the head office regrading cashbook, Bankbook, Purchased ledger is maintained . • Trial balance is maintained •Deposite of the students refunded to the students by NEFT.

6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	00	00	00	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

2019	Nill	Teache rtraining Programme	14/07/2019	14/07/2019	10	Nill
2019	Advanced use of ICT	Nill	11/08/2019	11/08/2019	Nill	10
	<u>View File</u>					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
00	0	Nill	Nill	00
	_	<u>View File</u>	_	

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teac	Teaching		aching
Permanent Full Time		Permanent	Full Time
15	15	10	10

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
01	01	07

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts General Audit are done in the college. All the matters are processed as per the list given by the AG while completing the audit process of the submission. Statutory audit and internal Audit are appointed by Shikshana Prasaraka Mandali . Tally backed up and required files are provided to auditors. Balances sheet, Income Expenditure and Schedules finalized by Statutory Auditor are submitted to Charity Commissioner and Income Tax Department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose		
Nil	0	00		
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte	rnal
	Yes/No Agency		Yes/No	Authority
Academic	Yes	Savitribai	Yes	IQAC

		Phule Pune University		
Administrative	Yes	Savitribai Phule Pune University	Yes	Savitribai Phule Pune University

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

• PTA Meet- Organized at the beginning of the academic year • Contribution in various institutional activities. • Expertise from parents belonging to professional fields • Taken for the academic and cultural inputs.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Major Projects, To organize National and International Level conferences, Cashless Transaction

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organize Gender Awareness Programme for B. Ed.Students	08/10/2019	04/02/2020	08/02/2020	30

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Gende requity	01/09/2019	01/09/2019	15	15

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

power requirement of the college is 550 units

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Physical facilities	No	0
Provision for lift	No	0

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	Nill	00	00	00	Nill
and a smill of							

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)	
00	19/06/2019	Nil	

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants		
00	Nil	Nil	Nil		
<u>View File</u>					

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Swachhata Abhiyan on 2nd October 2019Cleanliness Campaign (Swachha BharatAbhiyan) the students and teachers cleaned the Campus. Vehicles were Prohibited in day to avoid sound and air pollution. The Campus has lush green canopy of trees that helps to make environment Pollution free.

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

1. Group Discussion 2. Book Discussion The institution has been conducting. Best Practice programmes every year to update teachers and students on new trends in Education. The Purpose of best practices in DMHA College Of Education to engage the students and teachers in active learning. A group Discussion And Book discussion took place in the academic year The book discussion organised on the topic Crime And Punishment The group discussion organized on India Is A Democratic Country

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.citizencomplex.com/bed_college/naac-2023/7.2.1%20best%20Practices.pd

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance for the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution innotmorethan500 words. The is situated khusamad pura which is central part of the Malegaon city near old fort It is very convenient for the student to commute by vehicle and they can reach here easily. The college

building with adequate accommodation for big classrooms, Teaching Method and resources like laboratories that are maximum using well. There is ample parking space. The College has library, auditorium, staff-rooms, administrative office and Principal office. There is always a high demand for admission to the college comparatively. There is also high demand for the college products in the schools for placement in the history of Malegaon City. Teaching practice is undertaken in schools run by the same Society, which ensures the total cooperation and harmonious relationship between the College and practicing schools. The college provides opportunity for sharing of Inter-cultural, interreligious and inter-faith values. Series of academic achievement at the university level by securing. The college known for contribute and collaboration with social welfare communities. The college has excellent university examinations record. Many students get distinction every year. Responsibilities and duty give to the teaching and non-teaching staff and students of the college at the beginning of the year through distribution of academic calendar. In Every academic year All the staff members and the students of B.Ed. and M.Ed.participated actively in a well-planned and well organized annual social service with the various events as well as one-week sports follows: Various outdoor and indoor games such as Cricket, Kabaddi, Volley ball, Relay Running, Carom, Chess etc. Mehendi competition, cooking competition, Rangoli competition in DMHA College of education is a matter of great interest for all students to display their artistic skill creativityTo enhance the environmental awareness, a competition 'poster making organize Creativity is putting your imagination to work and producing extraordinary results. The students learnt that creativity can be built up from simple day to day life things.

Provide the weblink of the institution

http://www.citizencopmlex.com

8. Future Plans of Actions for Next Academic Year

1. Future Plans of action for next academic year the college plans to upgrade interactive white board more advanced security of the college campus will be assured through well maintained CCTV surveillance More The solar panels will be installed at appropriate locations to make the maximum use of the solar energy College will start courses on Urdu language Alumni meets. The alumni will serve as mentors to the current students' The college will provide WIFI facility to students